Installing Your Toshiba Print Driver

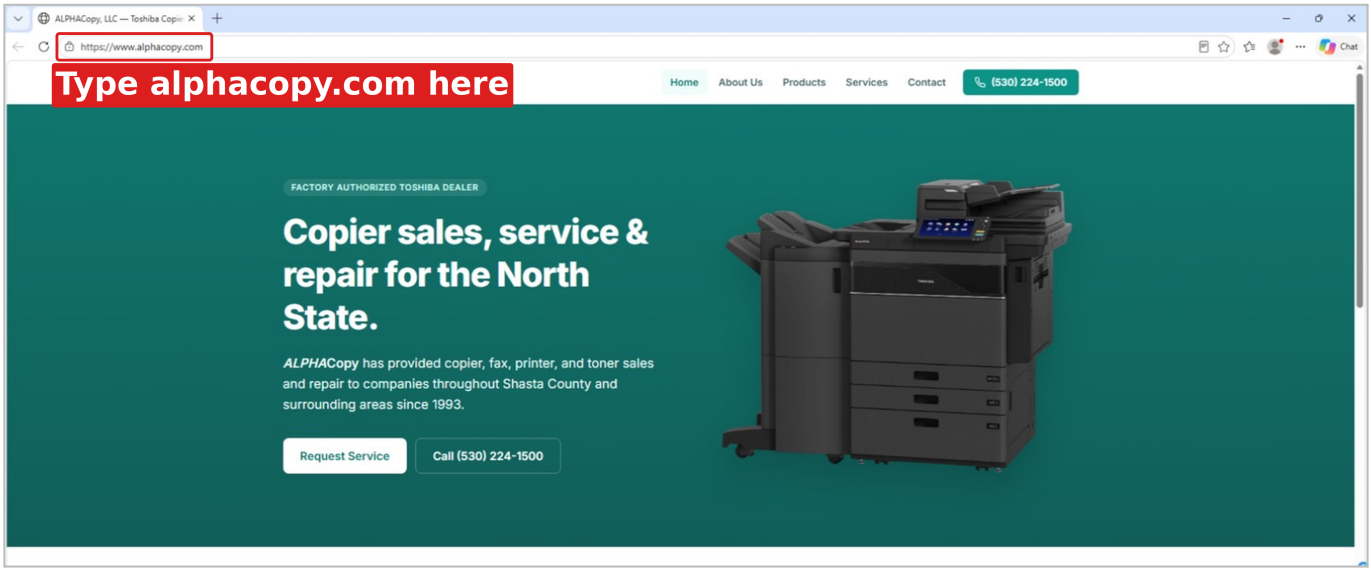
For Windows 10 and 11. About 5 minutes. Your computer must be on the same network as your Toshiba copier.

Heads up: one step trips everyone up

In **Step 9**, the installer finds your copier on the network and lists it. You must **click the copier in the list to highlight it** before clicking Install. If you skip that click, the driver installs but won't print.

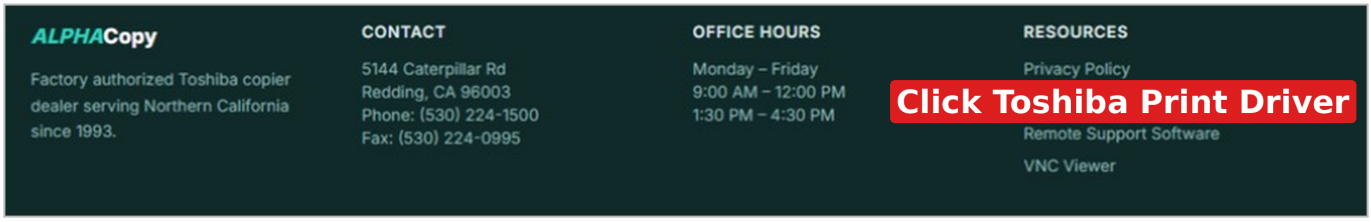
Step 1: Go to our website

Open your web browser (Edge, Chrome, etc.), type **alphacopy.com** in the address bar at the top, and press Enter.



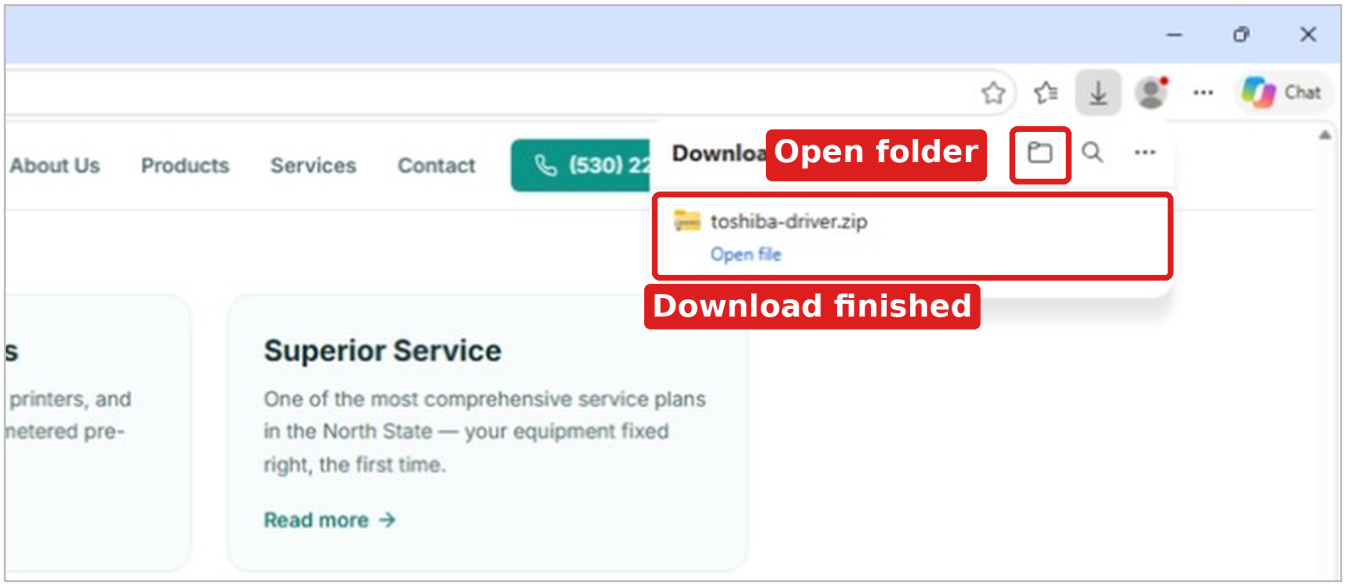
Step 2: Download the driver

Scroll all the way to the bottom of the page. Under **Resources**, click **Toshiba Print Driver**. The download starts automatically.



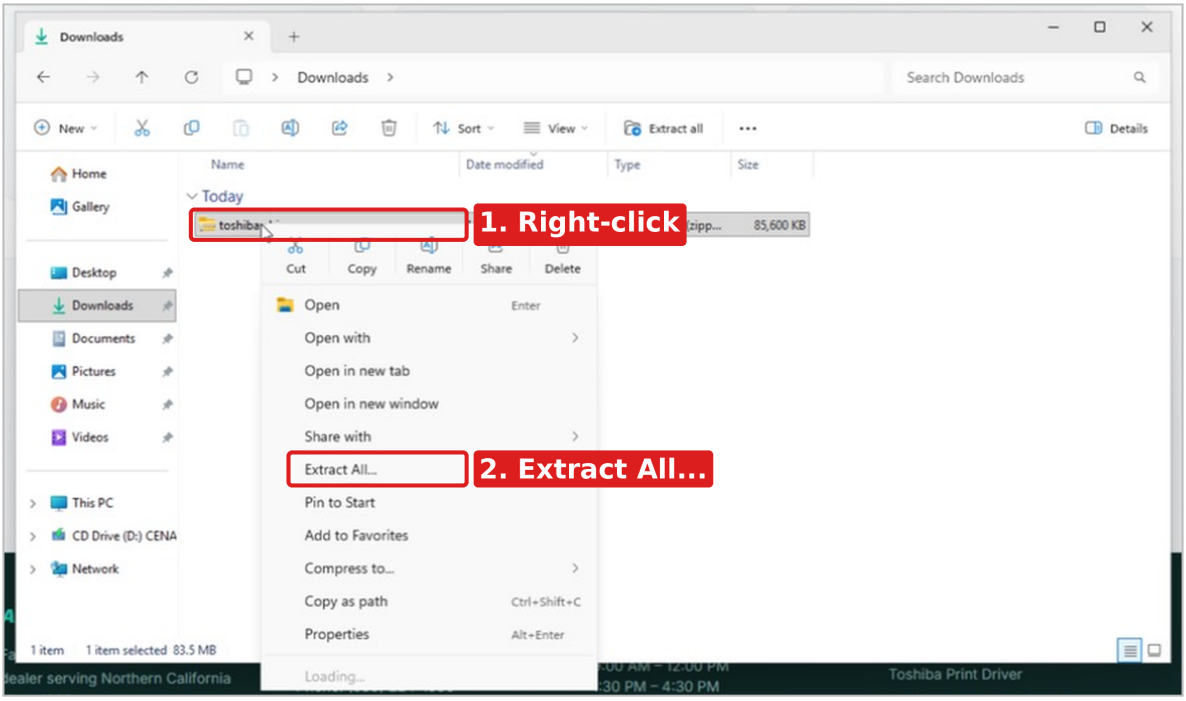
Step 3: Open your Downloads folder

When the download finishes, **toshiba-driver.zip** appears at the top right of your browser. Click the **folder icon** to open your Downloads folder. (No pop-up? Open File Explorer and click **Downloads** on the left.)



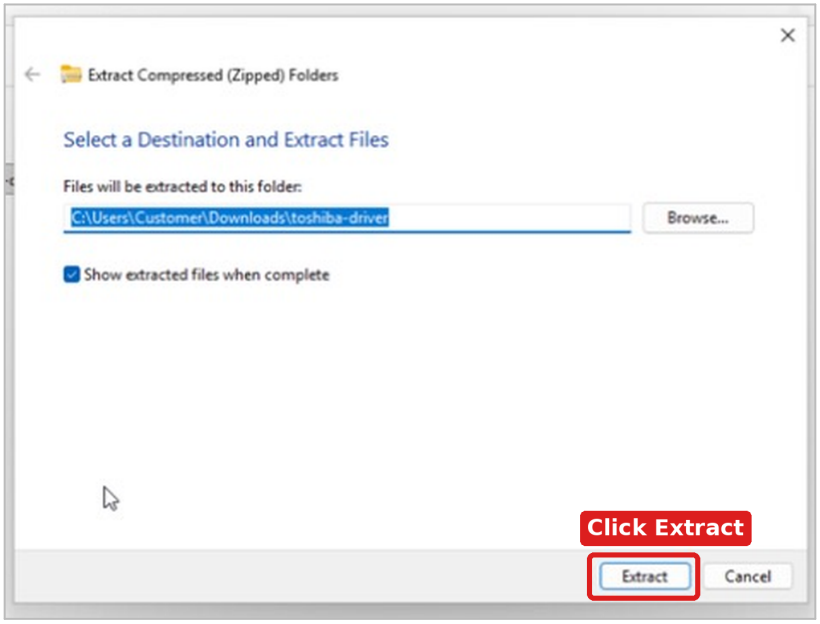
Step 4: Unzip the file

Right-click on **toshiba-driver** and choose **Extract All...**



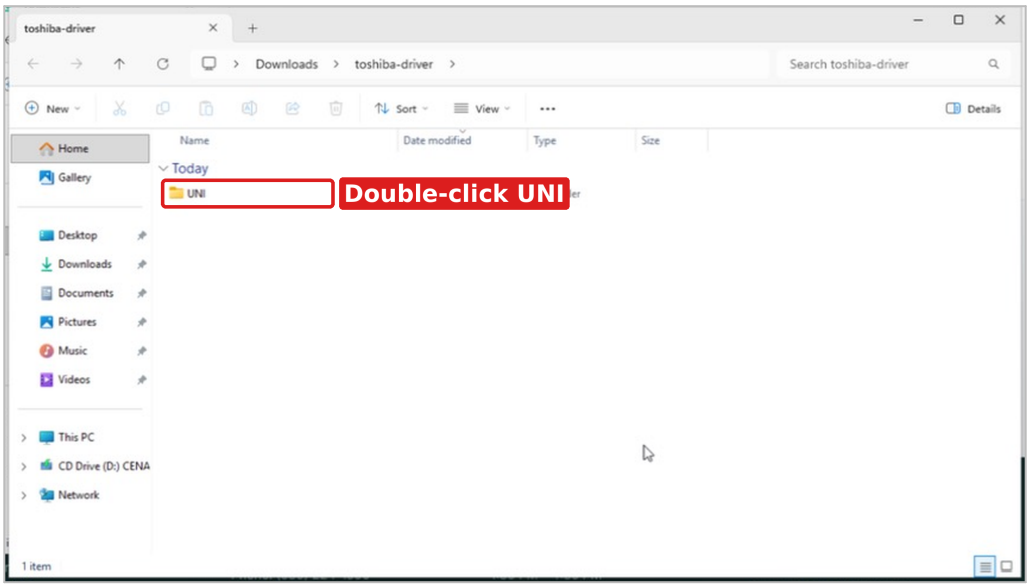
Step 5: Extract

Leave everything as it is and click **Extract**. It takes about a minute. A new folder opens when it's done.



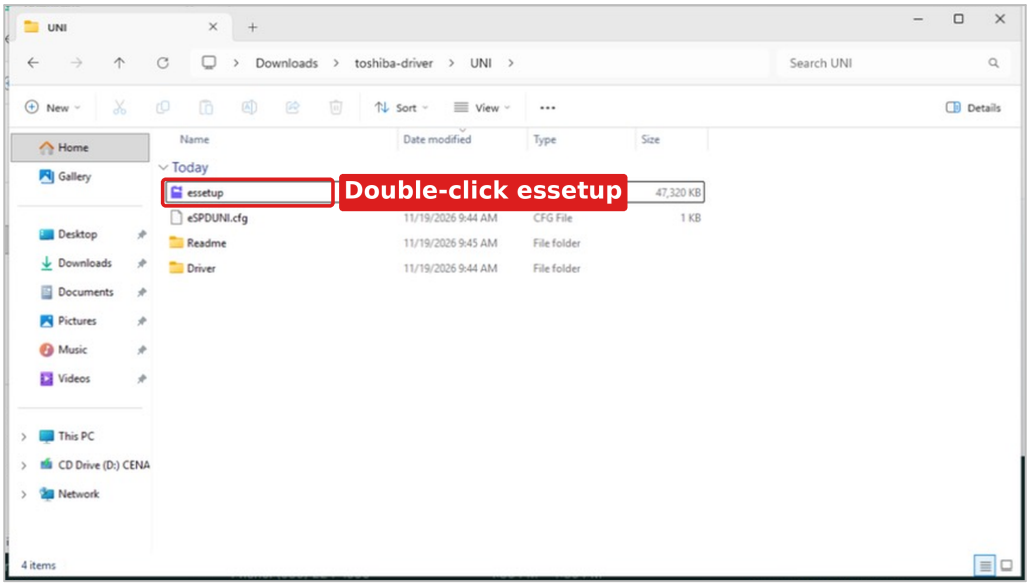
Step 6: Open the UNI folder

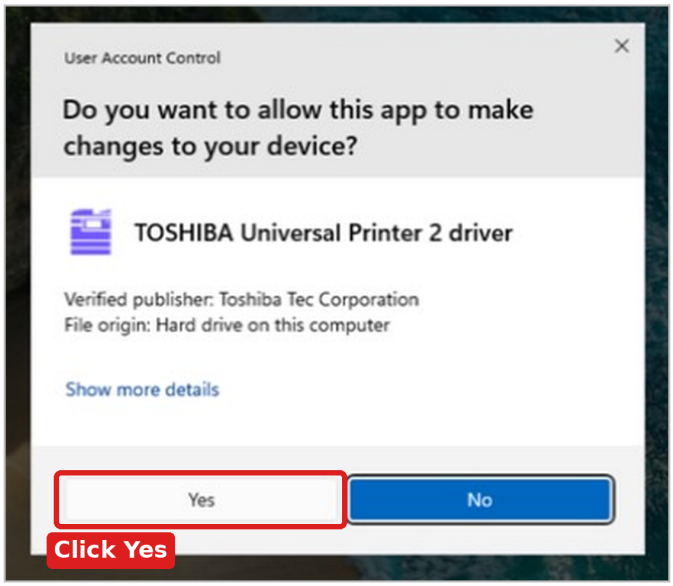
In the new **toshiba-driver** folder, double-click the **UNI** folder.



Step 7: Run the installer

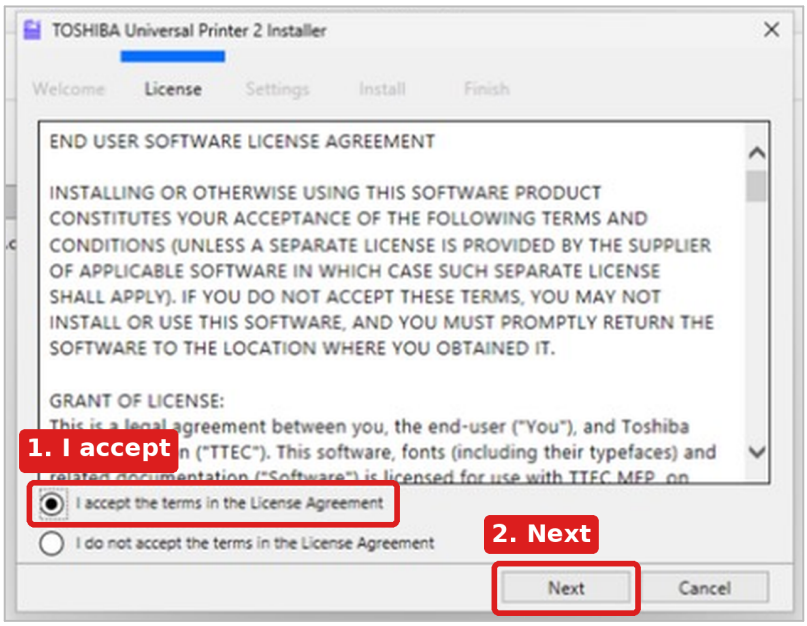
Double-click **essetup**. If Windows asks *"Do you want to allow this app to make changes to your device?"*, click **Yes**. It should say Verified publisher: Toshiba Tec Corporation. The installer can take up to a minute to appear.





Step 8: Welcome and license

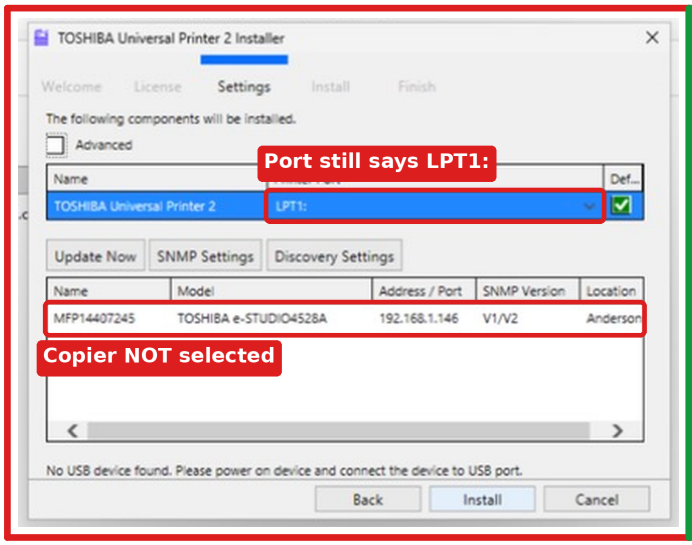
Click **Next** on the Welcome screen. On the License screen, choose **I accept the terms**, then click **Next**.



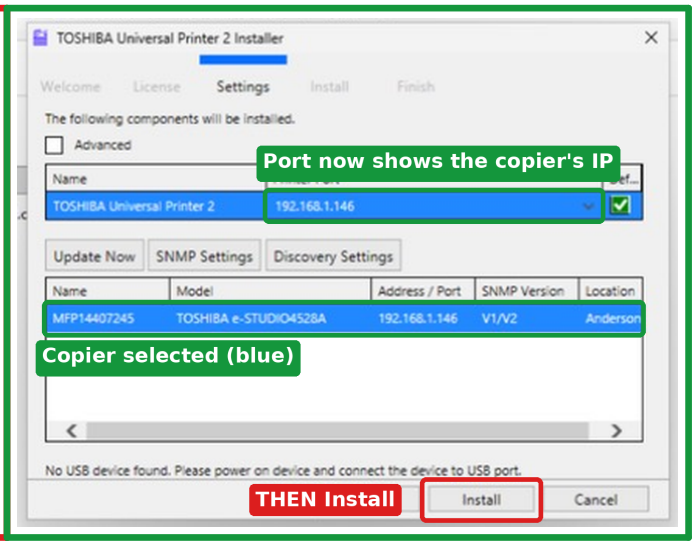
Step 9: SELECT YOUR COPIER (don't skip!)

The installer searches your network and lists your Toshiba copier in the bottom box. **Click once on your copier in the list so the row turns blue.** The **Printer Port** at the top changes from **LPT1:** to your copier's address (numbers like 192.168.1.146). **Only then** click **Install**.

WRONG: nothing selected

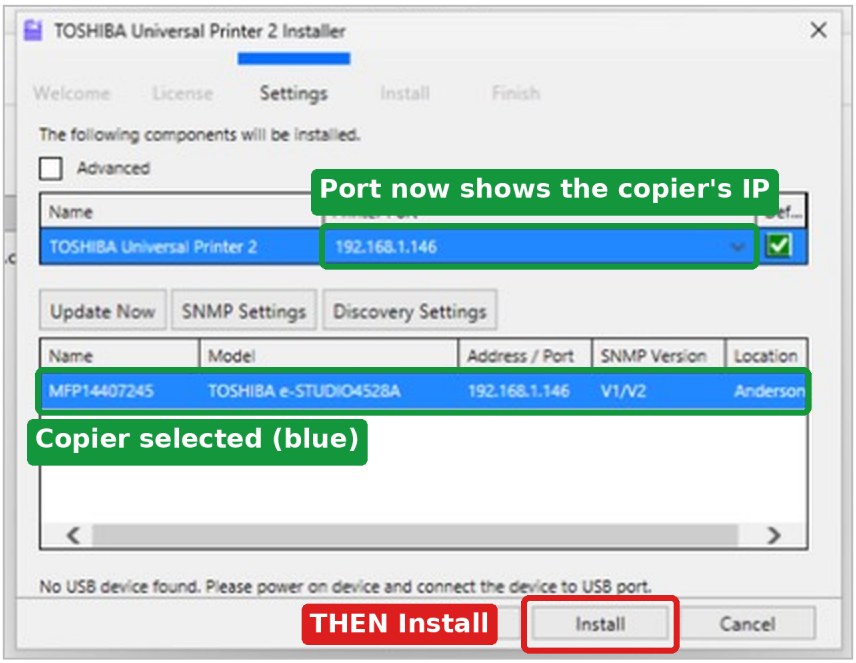


RIGHT: copier selected



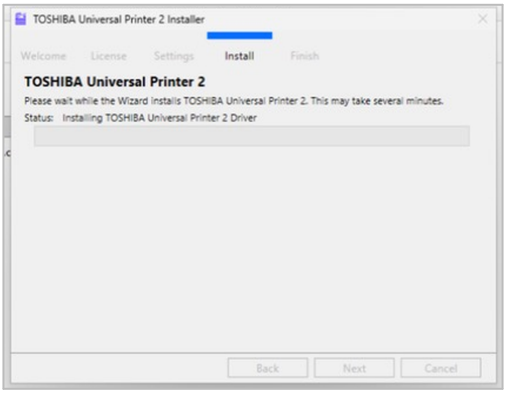
Copier not in the list? Make sure the copier is turned on and your computer is connected to the office network (not a guest Wi-Fi), then click **Update Now** to search again. Still nothing? Give us a call.

Here's the selected copier up close, ready to click **Install**:



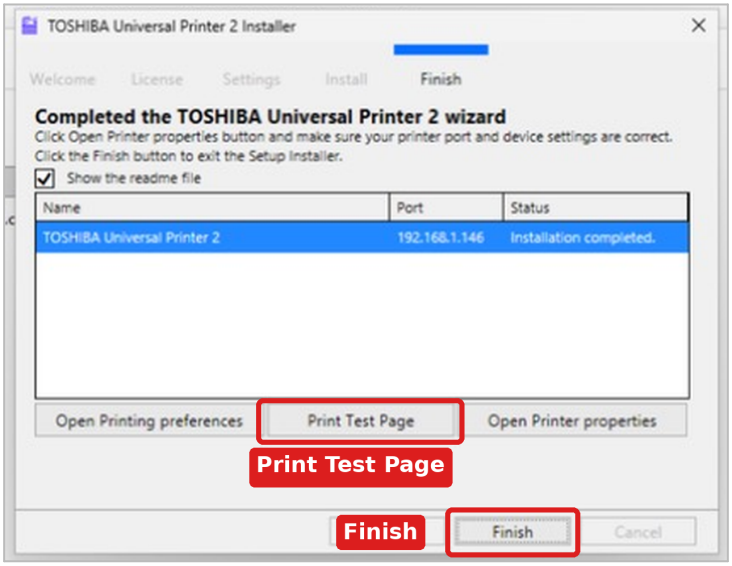
Step 10: Wait for the install

This takes a minute or two. Don't close the window.



Step 11: Print a test page and finish

When you see **Completed**, check that the **Port** column shows your copier's address (not LPT1:). Click **Print Test Page** and grab the page from the copier, then click **Finish**. You're all set. Choose **TOSHIBA Universal Printer 2** when you print.



Need help?

Call us at **(530) 224-1500**, Monday to Friday, 9:00 AM to 12:00 PM and 1:30 PM to 4:30 PM.

We can also connect to your computer and do it for you. Go to **alphacopy.com**, scroll to the bottom, click **Remote Support Software** under Resources to get AnyDesk, then call us with the number it shows.